



**APPROVED MEETING MINUTES
OF THE BUTTE COUNTY
ASSOCIATION OF GOVERNMENTS
September 28 ,2023**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG’s office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Connelly called the meeting to order at 9:00 a.m. at the BCAG Board Room, 326 Huss Drive, Suite 100, Chico, CA.

MEMBERS PRESENT IN PERSON

Tami Ritter (9:05am)	Supervisor	District 3
Tod Kimmelshue	Supervisor	District 4
Doug Teeter	Supervisor	District 5
J Angel Calderon	Councilmember	City of Gridley
David Pittman	Mayor	City of Oroville
Bill Connelly	Supervisor	District 1
Ron Lassonde	Alternate- Non-Voting	Town of Paradise
Peter Durfee	Supervisor	District 2
Rose Tryon	Vice Mayor	Town of Paradise

MEMBERS ABSENT

Chuck Nuchols	Councilmember	City of Biggs
Kasey Reynolds	Vice Mayor	City of Chico

STAFF PRESENT

Jon Clark	Executive Director
Cheryl Massae	Human Resources Director (Zoom)
Amy White	Assistant Planner
Ashley Carriere	Administrative Assistant
Sara Cain	Transit Manager
Ivan Garcia	Programming Director
Chris Devine	Planning Director
Victoria Proctor	Associate Planner
Julie Quinn	Chief Fiscal Officer

OTHERS PRESENT

RC Cooper	Dennis Dawson, Josh Fredis- City of Oroville
Ashley Stanley- PW Engineering	Sam (Zoom)
Ron Lassonde- Town of Paradise	Fred Mays-Public Works Director
Dave Harden	Brendan Ottoboni-Public Works

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1. Pledge of Allegiance
2. Roll Call

CONSENT AGENDA

3. Approval of Minutes from the August 24, 2023 BCAG Board of Directors Meeting
4. Approval of Capital Reserve Funding for the Construction of the Paradise Transit Center Project
5. Approval for BCAG Executive Committee to work with Deputy Director on Employment Agreement and Evaluation for Assuming Executive Director Position
6. Annual Review & Update of the BCAG/B-Line Agency Safety Plan for 2023

On motion by Board Member Tryon and seconded by Board Member Teeter, the Consent Agenda was unanimously approved.

ITEMS FOR ACTION- *None*

ITEMS FOR INFORMATION

7: Approval of Transit Asset Management (TAM) Plan Revision for 2023-2027

A Transit Asset Management (TAM) Plan is required for every transit agency receiving federal assistance while owning, operating, or managing capital assets.

Each agency's TAM Plan outlines the people, tools and processes used to address asset management policy and goals. It helps support planning, budgeting, and communications for internal and external stakeholders. While also providing accountability and visibility for the agency's goals and practices.

The updated plan's targets and proposed investments have been adjusted since the September 2019 plan to account for additional vehicle age, expected service changes and the agency's current work toward meeting state requirements for alternative fuel vehicles within the next few years.

BCAG staff informed the Board that the updated Transit Asset Management (TAM) Plan for BCAG/B-Line has been completed. This plan will cover the period of September 20213 through August 2027.

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This item was presented for information purposes.

8: 2024 Regional Transportation Improvement Program (RTIP) Development

BCAG is required to prepare and adopt a Regional Transportation Improvement Program (RTIP) by December 15, 2023, for the 2024 State Transportation Improvement Program (STIP).

A “call for projects” was issued by BCAG for 2024 RTIP/STIP programming consideration. A funding target of \$8.4 million has been provided from the California Transportation Commission. Staff received eight projects from the various local jurisdictions totaling \$20.4 million in funding requests.

BCAG staff informed the Board of the four requirements for new project programming considerations as defined in the current STIP guidelines. Regional Transportation Plan/Sustainable Communities Strategy, Project Study Reports, Criteria for Measuring Performance and Cost-Effectiveness, and ePPR.

In addition, BCAG indicated to the jurisdictions that project evaluation will be based on the goals of the Climate Action Plan for Transportation Infrastructure developed from the Governor’s Executive Orders.

The Executive Orders and resulting CAPTI document define a more specific environment for which all transportation funding is programmed through Regional Transportation Agencies and Metropolitan organizations in California. Priority areas for performance measures were discussed.

BCAG staff are currently reviewing each project received. A preliminary programming recommendation will be presented at the October BCAG Transportation Advisory Committee (TAC) and BCAG Board Meetings.

This item was presented for information purposes.

9: Butte Regional Transit Fourth Quarter 2022/23 Report

BCAG staff presented the Board with key financial and statistical results for Butte Regional Transit (B-Line) for the fourth quarter and full fiscal year of 2022/23.

Lack of riders continues to be an issue in meeting the annual fare box ratios previously mandated by the TDA. However, in July 2021, California AB 149 was passed that extended the previous TDA exemption from the farebox requirement through the end of fiscal year 2022/23. With this, the definition of “local funds” was also changed to allow any nonstate funding as part of “farebox” ratio.

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Overall, ridership throughout the year has been trending upwards over fiscal year 2021/22. These ridership numbers are trending upwards, with the expected fluctuations from student ridership at various times of the year.

Rural Fixed Route came in at 11.4% of operating costs for the fiscal year. Urban Fixed Route fares came in at 11.8% of operating costs. Rural Paratransit at 7.1% and Urban Paratransit finished the year at 8.1% of operating costs.

BCAG staff informed the Board that there was one preventable accident in the quarter and five valid complaints.

This item was presented for information purposes.

ITEMS FROM THE FLOOR

13: Members of the public may present items to the BCAG Board of Directors, but no action will be taken other than placement on a future agenda.

ADJOURNMENT

With no further items to discuss, the BCAG Board meeting adjourned at 9:52 AM.

Attest:

Jon Clark, Executive Director

Ashley Carriere, Board Clerk

Butte County Association of Governments